

## **PUBLIC NOTICE REQUEST FOR PROPOSAL (RFP)**

The Trumbull County Department of Job and Family Services (TCDJFS) will be soliciting proposals for the potential purchase of program services under the following social service programs for the Federal Fiscal Year (FFY) 2015:

Temporary Assistance to Needy Families (TANF) program services which provide eligible residents of Trumbull County, Ohio with programming designed to assist TCDJFS in meeting the mandated TANF participation rate in order to provide low-income individuals and families who are in receipt of TANF benefits assistance in reaching self-sufficiency.

Food Assistance Education and Training (FAET) program services which provide eligible residents of Trumbull County, Ohio with programming designed to assist TCDJFS in meeting the mandated Food Assistance program participation requirement while providing low-income individuals and families who are in receipt of Food Assistance benefits with skills which will increase their potential for employability.

Prospective bidders may request an RFP application packet beginning Monday, September 8, 2014 by contacting James Ciszewski at TCDJFS between the hours of 8:30 A.M. and 4:30 P.M., Monday through Friday by calling (330) 675-2175. All application packet requests will be sent via electronic mail (e-mail) only with the application packet attached in .pdf format.

Awarding of contracts will be contingent upon the Federal and State allocation of TANF and FAET funding for the FFY 2015, and may be for any time during the twelve (12) month period beginning October 1, 2014 and ending September 30, 2015, at the sole discretion of TCDJFS.

Completed proposals must be submitted to TCDJFS, Fiscal Office, at 280 North Park Avenue, Suite 1, Warren, Ohio 44481, no later than the **DEADLINE DATE OF 11:00 A.M. ON WEDNESDAY, SEPTEMBER 24, 2014**. Proposals received in person or by mail on or after this date and time will not be considered. Proposals received in person will be accepted at the TCDJFS' main customer service desk only. All submitted proposals must be completed strictly according to the specifications and provisions outlined in the RFP packet for the proposed service in order to be considered.

The attention of the bidder is directed to the requirement that upon award of a contract, the bidder must duly sign a Non-Collusion Affidavit, a Personal Property Tax Affidavit, required by Section 5719.042 of the Ohio Revised Code, and a "Sign-Off Sheet" in agreement that the terms of the "New" Drug and Alcohol Free Workplace Policy adopted by Trumbull County on 07/21/04 also apply to any contractors directly paid or reimbursed for services through Trumbull County.

Attention is also directed to all bidders that pursuant to Ohio Revised Code (ORC) Sections 307.86 and 307.87, effective September 26, 2003, this notice of bid is required to be published only one time not less than two (2) consecutive weeks preceding the day of the opening of bids in a newspaper of general circulation within the county as the notice meets all other requirements defined in Ohio Revised Code Section 307.87(A) and will also be distributed by electronic means, with the posting of this notice on the TCDJFS' internet site on the worldwide web and found at <http://hs.co.trumbull.oh.us/> and can be accessed by choosing the link indicating "News & Events." TCDJFS shall also post and maintain a copy of this notice on its public bulletin board in the TCDJFS' main lobby for the duration of the proposal acceptance period.

Publish One (1) Time: Tribune Chronicle: Sunday, September 7, 2014

TCDJFS' Lobby Posting: Glass Wall Case for duration of solicitation period